

DATE: 3/9/2010

TO: City Clerk

FROM: Representative Ann Morgan Lilly

ADDRESS #2 Civic Center Plaza, El Paso, Texas 79901 TELEPHONE 915-541-4151

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of March 16, 2010

Appointment of Stephanie Caviness to the Committee on Border Relations by Representative

Item should read as follows: Ann Morgan Lilly, District 1.

SPECIAL INSTRUCTIONS: _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Committee on Border Relations

NOMINATED BY: Representative Ann Morgan Lilly DISTRICT: 1

NAME OF APPOINTEE Stephanie Caviness
(Please verify correct spelling of name)

BUSINESS ADDRESS: _____

CITY: El Paso ST: TX ZIP: _____ PHONE: _____

HOME ADDRESS: _____

CITY: El Paso ST: TX ZIP: _____ PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Evelina Ortega

EXPIRATION DATE OF INCUMBENT: 02/28/2010

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: XX
RESIGNED _____
REMOVED _____

DATE OF APPOINTMENT: 03/16/2010

EXPIRATION DATE OF NEW APPOINTEE: 02/29/2012

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: XX

2nd TERM: _____

UNEXPIRED TERM: _____



STEPHANIE H. CAVINESS

(915) 833-9991 office

**Professional
Experience:**

President and Principal, October 1987-present

Pan American Search Inc. 600 Sunland Park Drive 2-200, El Paso, Texas
Executive search firm with specific expertise in the maquila/off-shore manufacturing industry. Focus is placement of U.S. and foreign national professionals in upper-level technical, administrative, and executive positions up and down the U.S. Mexico border, the Mexican interior, Latin America, and major U.S. manufacturing centers. Contingency, retainer, outplacement services, and large project solutions. Preferred Member, Top Echelon Recruiting Services, nation's largest network of independently-owned recruiting firms.

General Manager, January 1984-June 1987

Dunhill Personnel Services, 444 Executive Center Blvd., El Paso, Texas
Franchise full-service executive search firm offering local and nationwide search and placement.

Office Manager/Account Executive, 1977-1984

Management Recruiters Inc. of El Paso, 5955 Gateway West, El Paso, Texas.

Franchise generalist search firm servicing both the local, regional, and markets. Two years as Accounting/Banking & Finance Account Executive, promoted to office manager for both administrative and technical divisions, 1980

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Stephanie H. Caviness

Education: BSBA in Personnel Manager & Industrial Psychology, cum laude,
Western New Mexico University, 1977

**Professional
Memberships**

& Activities: President, Foreign Trade Association (FTA), El Paso, Texas 2002-
present

Chairman, Greater El Paso Chamber of Commerce Border Affairs &
Trade Committee; Member of Government Relations Executive
Committee, El Paso, Texas

Appointee, Customs and Border Protection (CBP) West Texas Advisory
Group, El Paso, Texas

Advisory Board Member, Greater El Paso Chamber of Commerce

Paso Del Norte Group Member, El Paso, Texas

Board Member, El Paso Marathon Foundation

Board Member, El Paso Police Foundation

Previous

Activities: President, Maquila Services Group Inc, El Paso, Texas

President, El Paso Promusica

President, El Dedon Verde Garden Club

Board Member and Dedication Chair of the XII Travelers of the
Southwest

Founding Member, Executive Forum, El Paso, Texas

Board Member, Child Crisis Center, El Paso, Texas

Asociacion de Maquiladoras (AMAC), Juarez, Chihuahua, Mexico